

## **HAY BUTTER MARKET**

### **CONDITIONS OF HIRE**

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Telephoned bookings **MUST** be confirmed in writing plus the deposit fee as shown above within 7 days of telephone call. Please note, no reminders will be sent.

If this confirmation and deposit is not paid within this period the booking will be deemed not to be a firm booking and will be liable to be re-let to another lessee.

The deposit will be held to be part of the total booking fee.

#### **NO PROVISIONAL BOOKINGS WILL BE ACCEPTED.**

The balance of the booking fee must be paid **IN FULL** on collection of the Butter Market keys from our agent. A receipt will then be issued for the appropriate amount including the deposit.

The keys must be returned immediately to our agent at the end of the day or period whichever is appropriate.

In the event of the lessee being unable to use the hiring through unforeseen circumstances and providing notice is given to our agent at least 7 days before the event, the deposit will be returned.

The arrangements for the hiring of stalls and furniture for use within the Butter Market, is **NOT** the responsibility of Hay Warren Trustees.

(Details can be obtained from  
Mr. L. Davies, telephone 0798 9916734  
or Mrs. Mary Fellowes on 01497 820550).

#### **CHARGES**

The following charges will apply from 1st January 2004 until further notice.

Commercial Organisations -  
per day. **£85. 00**

(Deposit at time of booking: £25.00 for each day booked).

#### **PLEASE NOTE**

A two (2) day only booking will attract this rate. All days after this will be charged at **£170 PER DAY.**

(Trustees directive 15/05/2003)

Hay Warren Trustees are constrained to take into account the considerable rates the craft and other shops situated in Hay Town have to pay throughout the year. The Trustees consider the letting of this prime site right in the centre of Hay, invariably on peak business days in the year, to any commercial venture, warrants these charges.

Please see also restrictions on use by commercial organisations.

**National or International Charitable Organisations. (whether situated in Hay or not)**

**Per day. £35. 00**

**(Deposit at time of booking: £10.00 for each day booked).**

**Small Charitable Organisations outside Hay Town.**

**Per day. £35. 00**

**(Deposit at time of booking: £10.00 for each day booked).**

**Small Charitable Organisations situated within the town of Hay**

**Per day. £25. 00**

**(Deposit at time of booking: £5.00 for each day booked).**

**Cheques should be made payable to  
“Hay Warren Conservation Committee”.**

**Restrictions applying to any  
commercial organisation hiring Hay  
Butter Market after 1st January 2004**

**Only one advertising sign board can be attached to each set of railings. That is two on Market Street side, two on High Town side and one at each end.**

**These signs must not be more than 1500cm (5ft.) by 915cm (3ft.).**

**No amplified music will be allowed unless prior consent has been given by The Trustees.**

**Note to all organisations:**

**From 1st December 2007 hire bookings will only be accepted for 2008 up to 31st December 2008.**

**This is directive is designed to stop the practice of booking over a year in advance. Bookings will therefore now only be allowed for one year ahead at a time. This will continue for each subsequent year until further notice.**

Hay Butter Market – notes for lessees.

Hay Warren Conservation Committee is a charitable organisation itself and as lessors of Hay Butter Market are obligated to the townspeople of Hay, organisations related to the town of Hay and to the Warren Club to ensure that Hay Butter Market remains available for their use and in good repair. All the trustees and their agents carry out their duties with no payment. The charges applied to the hiring of Hay Butter Market are based on the necessity of these obligations.

if a commercial organisation hires the Butter Market it has the opportunity to lease each stall for £10 per stall, therefore this organisation can profit from the letting, without even setting up its own

stall. (The Butter Market can accommodate up to 12 stalls). This has occurred in the past and necessitates the henceforth, strict application of the hiring regulations.

#### Definitions

A commercial organisation is defined as an organisation when one or more of the stalls sell items for their own or the organisation's profit.

A charity is either a nationally registered charitable institution or a local charity such as Churches, Chapels, Societies, etc. where ALL of the proceeds and/or profits from the hiring are entirely donated to that charity.

Hay Warren Trustees 2008